

# **ELMSWELL PARISH COUNCIL**

An Ordinary Meeting of full Council will take place on  
**Monday 21<sup>st</sup> March 2022 at 7.30pm**  
at The Blackbourne, Elmswell IP30 9UH

## **AGENDA**

*Published 16.03.22*

- 22.03.01 Apologies for absence to be noted or accepted from Councillors and other apologies noted.
- 22.03.02 **Proposal: Cllr Pallett;**  
**That the draft Minutes of the Ordinary Parish Council Meeting held on the 21<sup>st</sup> February 2022, as tabled, be agreed as a true record.**
- 22.03.03 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interests in subsequent agenda items and to note any additions, deletions or alterations to the Council's Register of Interests.
- 22.03.04 To receive reports / papers including from external bodies as appropriate and to take questions from Councillors or the public on those reports /papers and on any matter on this agenda.  
4.1 A written Report, as tabled and circulated, from SCC Ward Member Cllr Andy Mellen  
4.2 A written Report, as tabled and circulated, from MSDC Ward Members Cllrs Sarah Mansel & Helen Geake
- 22.03.05 To note any correspondence to this meeting unrelated to an Agenda item and to take action as appropriate.
- 22.03.06 To receive the Clerk's report as per Appendix A, to note any additions and/or any matters arising and to take action as appropriate.
- 22.03.07 To note any Complaints Committee business for information, to be noted or for inclusion on a future agenda and the date of the next Complaints Committee meeting, if known.
- 22.03.08 To note any Planning results as notified by Mid Suffolk District Council and to take action as appropriate.  
8.1 DC/18/02146 Erection of up to 86 dwellings...  
Land to the North and West of School Road GRANTED EPC objected  
8.2 DC/22/00212 Erection of single storey side extension  
Folly Cottage, Rose Lane GRANTED EPC supported
- 22.03.09 To discuss the following Planning applications as notified by Mid Suffolk District Council, and to make comment as appropriate:  
9.1 DC/22/01032  
**Application for works to trees subject to Tree Preservation Order WS312/T1:  
Re-pollard 1no Ash to previous points  
7 Farm Meadow**  
9.2 DC/21/06333  
**Development of a petrol filling station, a drive-thru restaurant and coffee shop,  
together with various infrastructure and landscaping works  
Land off A14**  
9.3 DC/22/00929  
**Change of use and conversion of single garage into living accommodation for  
B&B or longer term rental  
Wisteria, New Road**
- 22.03.10 **Proposal: Cllr Pallett;**  
**That the Clerk makes known the Council's comments on the Planning Applications on this Agenda to the Chief Planning Officer at Mid Suffolk District Council.**

- 22.03.11 To note any other Planning business and to take action as appropriate.  
11.1 Enforcement matters
- 22.03.12 **Proposal: Cllr Pallett;**  
**That the Trefoil Guild be thanked for their excellent stewardship of the Station Road recycling centre during the 3 months to 25<sup>th</sup> February and that a grant of £150.00 be made to the Guild funds.**
- 22.03.13 **Proposal: Cllr Pallett;**  
**That Council receives the report from the CEO of the Suffolk Association of Local Councils into the remuneration of the roles of Parish Clerk, Assistant Parish Clerk and Clerical Assistant and notes the Recommendation made.**
- 22.03.14 **Proposal: Cllr Pallett;**  
**That as from 01.04.2022 the post of Clerk to the Council be remunerated at the prevailing NJC rate of pay SCP40.**
- 22.03.15 **Proposal: Cllr Pallett;**  
**That as from 01.04.2022 the post of Assistant Parish Clerk be remunerated at the prevailing NJC rate of pay SCP26.**
- 22.03.16 **Proposal: Cllr Pallett;**  
**That as from 01.04.2022 the post of Clerical Assistant be remunerated at the prevailing NJC rate of pay SCP5.**
- 22.03.17 **Proposal: Cllr Pallett;**  
**That as from 02.04.2022 David Austen of Ashfield Road, Elmswell, be employed as a weekend caretaker with responsibility for small-works repairs and maintenance in accordance with the job description dated 10.03.2022 at the prevailing pay rate for the current caretaker post-holder.**
- 22.03.18 To note authorised payments made and income received as per Appendices B and C, and indicative financial overview as at 28.02.22.
- 22.03.19 **Proposal: Cllr Pallett;**  
**That proposed payments, scheduled as Appendix D, be authorised.**
- 22.03.20 To note Balances as per Appendix E and the Chairman's confirmation that the relevant bank statements and computer report verify the published figures.
- 22.03.21 To invite public comment or questions on matters relevant to Council business.
- 22.03.22 To consider any other Council business from Councillors or the Clerk for information, to be noted, or for inclusion on a future agenda.
- 22.03.23 To note that the next Ordinary Meeting of Council is scheduled for Tuesday 19<sup>th</sup> April 2022 beginning at 7.30 p.m. at Blackbourne.
- 22.03.24 Close of Meeting.

Signed

*Peter Dow*

**Peter Dow**  
Proper Officer  
16.03.2022