

ELMSWELL PARISH COUNCIL

**An Ordinary Meeting of full Council will take place on
Monday 26th September 2022 at 7.30pm
at Wesley IP30 9EE**

AGENDA

Published 21.09.22

- 22.09.01 Apologies for absence to be noted or accepted from Councillors and other apologies noted.
- 22.09.02 **Proposal: Cllr Pallett;
That the draft Minutes of the Ordinary Parish Council Meeting held on the 18th July 2022, as tabled, be agreed as a true record.**
- 22.09.03 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interests in subsequent agenda items and to note any additions, deletions or alterations to the Council's Register of Interests.
- 22.09.04 To receive reports / papers including from external bodies as appropriate and to take questions from Councillors or the public on those reports /papers and on any matter on this agenda.
- 4.1 A written report from County Council Ward Member Andy Mellen
- 4.2 A written report from District Council Ward Members Sarah Mansel and Helen Geake
- 22.09.05 To note any correspondence to this meeting unrelated to an Agenda item and to take action as appropriate.
- 22.09.06 To receive the Clerk's report as per Appendix A, to note any additions and/or any matters arising and to take action as appropriate.
- 22.09.07 To note any Complaints Committee business for information, to be noted or for inclusion on a future agenda and the date of the next Complaints Committee meeting, if known.
- 22.09.08 To note any Planning results as notified by Mid Suffolk District Council and to take action as appropriate.
- 8.1 DC/22/01615 Discharge of Condition 8
Land to the North and West of School Road APPROVED EPC no comment
- 8.2 DC/22/03220 Removal of Condition 3 (Occupation restriction)
Elmswell Park Stud GRANTED EPC no comment
- 8.3 DC/18/02146 Discharge of Condition 8
Land to the North and West of School Road APPROVED EPC no comment
- 8.4 DC/18/02146 Discharge of Condition 14
Land to the North and West of School Road APPROVED EPC no comment
- 8.5 DC/22/01615 Application for Reserved Matters...
Land to the North and West of School Road APPROVED EPC no comment
- 8.6 DC/18/02146 Non-material amendment Condition 2...
Land to the North and West of School Road APPROVED EPC no comment
- 8.7 DC/21/06379 Erection of 19No dwellings...
Land east of Ashfield Road REFUSED EPC objected
- 8.8 DC/20/01677 Discharge of Condition 14
Land to the West of the Former Bacon Factory APPROVED EPC no comment
- 8.9 DC/22/02641 Conversion of and extension to barn...
The Old Granary Adj. Ten-Ten, Kiln Lane GRANTED EPC objected
- 8.10 DC/18/02146 Discharge of Condition 21
Land to the North and West of School Road APPROVED EPC no comment
- 8.11 DC/22/02560 Erection of single-story side extension..
Oakdene, Ashfield Road GRANTED EPC supported
- 8.12 DC/18/02146 Discharge of Condition 24
Land to the North and West of School Road APPROVED EPC no comment
- 8.13 DC/18/02146 Discharge of Condition 7
Land to the North and West of School Road APPROVED EPC no comment

8.14 DC/22/04247 Discharge of Condition 4
Land to the East of Ashfield Road APPROVED EPC no comment

22.09.09 To discuss the following Planning applications as notified by Mid Suffolk District Council, and to make comment as appropriate:

- 9.1 DC/22/04479
Erection of 1No class E(g) commercial building (revised application following planning permission granted under reference DC/22/00638). Revised position and size (permission DC/22/00638 will not be constructed)
Land at Stage Café, Old A45
- 9.2 DC/22/04002
Application for B8 and E(g) storage and office uses for Land Parcels 4 & 5. Outline Planning Application for B2, B8 and E (g) uses for Land Parcel 6.
Land at Lawn Park Business Centre, Warren Lane
- 9.3 DC/22/04319
Erection of two storey side extension and extension to front porch
Richmond Cottage, 1 Rose Lane
- 9.4 DC/22/04127
Change of use of land for highway vehicular access and hard standing including Deed of Easement. (Addition of 18 Eastern Way to the site address)
Land to the front of 16, 18, 20 and 22 Eastern Way
- 9.5 DC/22/04216
Erection of Hot Food Takeaway with Office above (revised application following permission DC/22/00144)
Land at Stage café, Old A45
- 9.6 DC/22/04185
Erection of porch extension, garage conversion with new pitched roof and installation of solar panels
The Lilacs, Station Road
- 9.7 DC/22/03940
Tree works at St Johns House, Church Road
Clerk confirmed no comment under Delegated Powers
- 9.8 DC/22/03998
Application under Outline Planning Permission DC/20/05053 for Appearance, scale, Layout and Landscaping of the site for the erection of 9No dwellings
Land to the east of Oak Lane
Clerk confirmed no comment under Delegated Powers
- 9.9 DC/22/04042
Application under S73 for Removal or Variation of a Condition following grant of Planning Permission DC/21/05727 date 14/12/2022 – Erection of up to 6No dwellings – To vary Condition 2 (Approved Plans and Documents) Replace approved house with bungalow (Plot 1)
Loriks, Ashfield Road
- 9.10 DC/22/04621
Erection of 1½ storey rear / side extension (following demolition of existing garage) and single storey detached outbuilding and alterations.
Gages, New Road.

22.09.10 **Proposal: Cllr Pallett;**
That the Clerk makes known the Council's comments on the Planning Applications on this Agenda to the Chief Planning Officer at Mid Suffolk District Council.

22.09.11 To note any other Planning business and to take action as appropriate.

11.1 Notice of Appeal against Refusal for erection of 19 dwellings on land east of Ashfield Road.

11.2 Notice of Mid Suffolk Development Control Committee meeting 28th September to discuss the Application ref. DC/21/06333 for development of a petrol filling station, a drive-through restaurant and coffee shop on land off A14 at Elmswell.

22.09.12 **Proposal: Cllr Pallett;**
That the Gardening Club be thanked for their excellent stewardship of the Station Road recycling centre for the 3 months to 26th August and that a grant of £250.00 be made to the Club's funds.

- 22.09.13 **Proposal: Cllr Pallett;**
That Council proceeds with 2 aspects its current road safety initiative, as advised by SCC Highways officers, and that:
(i) funding not to exceed £1,000.00 be allocated to surveying a scheme to introduce a 20mph speed limit from The Fox at Station Road through The Street and New Road to Church Road / Warren Lane junction and from the Co-op down School Road to Pightle Close;
(ii) funding not to exceed £3,000 be allocated to white lining and signage at the Cooks Road / New Road / The Street junction as advised by SCC towards mitigating the current traffic hazard.
- 22.09.14 **Proposal: Cllr Pallett;**
That the Council's weekend caretaker, David Austen, be contracted to work as Caretaker / General Maintenance Operative with responsibility for all of the Council's community facilities from 01.09.2022 on the basis of a 37 hour week including weekends at a salary of £527.25 p.w.
- 22.09.15 **Proposal: Cllr. Pallett;**
That the pro forma Internal Control Report 2022 as tabled and as authorised under Minute Reference 22.07.25. be noted and be authorised as the basis of the mid-term review of the Council's system of internal control to be conducted by Cllrs Barker and Hancock.
- 22.09.16 **Proposal: Cllr Pallett;**
That this Council formally approves and accepts the External Auditor's Certificate and Report for the year ended 31st March 2022, signed off by Messrs PKF Littlejohn LLP, noting that the Annual Governance and Accountability Return is in accordance with proper practices, that no matters gave cause for concern, that relevant legislation and regulatory requirements have been met, and that the Auditors found no other matters affecting their opinion to be drawn to Council's attention.
- 22.09.17 **Proposal: Cllr Pallett;**
That all net funds accruing in the event of a sale of the Council's footbridge land at Crown Mill be ring-fenced and dedicated to establishing the proposed community affordable housing scheme on land to the rear of the Elmswell Tavern at School Road.
- 22.09.18 To note authorised payments made and income received as per Appendices B and C, and indicative financial overview as at 31.08.22.
- 22.09.19 **Proposal: Cllr Pallett;**
That proposed payments, scheduled as Appendix D, be authorised.
- 22.09.20 To note Balances as per Appendix E and the Chairman's confirmation that the relevant bank statements and computer report verify the published figures.
- 22.09.21 To invite public comment or questions on matters relevant to Council business.
- 22.09.22 To consider any other Council business from Councillors or the Clerk for information, to be noted, or for inclusion on a future agenda.
- 22.09.23 To note that the next Meeting of Council is scheduled for Monday 17th October 2022 beginning at 7.30 p.m. at Blackbourne.
- 22.09.24 Close of Meeting.

Signed

Peter Dow

Peter Dow
Clerk to the Council
21.09.2022