

ELMSWELL PARISH COUNCIL

An Ordinary Meeting of full Council will take place on
Monday 15th January 2024 beginning 7.30pm
at The Blackbourne, Elmswell IP30 9UH

AGENDA

Published 10.01.24

- 24.01.01 Apologies for absence to be noted or accepted from Councillors and other apologies noted.
- 24.01.02 **Proposal: Cllr Pallett;**
That the Minutes of the Ordinary Parish Council Meeting held on the 18th December 2023, as tabled, be agreed as a true record.
- 24.01.03 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interests in subsequent agenda items and to note any additions, deletions or alterations to the Council's Register of Interests.
- 24.01.04 To receive reports / papers including from external bodies as appropriate and to take questions from Councillors or the public on those reports /papers and on any matter on this agenda.
- 24.01.05 To note any correspondence unrelated to an Agenda item and to take action as appropriate.
- 24.01.06 To receive the Clerk's report as per Appendix A, to note any additions and/or any matters arising, and to take action as appropriate.
- 24.01.07 To note any Complaints Committee business for information, to be noted or for inclusion on a future agenda and the date of the next Complaints Committee meeting, if known.
- 24.01.08 To note Planning results as notified by Mid Suffolk District Council and to take action as appropriate.
8.1 **DC/23/05258**
Erection of two storey front/side and single storey rear extensions...
Jamita, Oak Lane GRANTED EPC supported with condition
- 24.01.09 To discuss the following Planning application as notified by Mid Suffolk District Council, and to make comment as appropriate:
9.1 **DC/23/056878**
(i) Demolition of existing latter additions to the premises (ii) Erection of single storey side and rear extensions (iii) Associated landscaping
Railway Tavern, School Road
9.2 **DC/23/05845**
Application under S73 for the Removal or Variation of a Condition following approval of DC/23/03597 date 13/10/2023 Erection of 5No dwellings with garaging and alterations to vehicular access- To vary Condition 2 (Approved Pland and Documents), 7 (Arboricultural Report), 13 (Parking and manoeuvring) 15 (Cycle Storage), 16 (Refuse Bins).
Amendment seeks to alter the agreed layout of the development and other amendments as per planning statement and submitted plans
White House Barns, Ashfield Road
9.3 **DC/24/00117**
Application under S73 for the Removal or Variation of a Condition following grant of DC/22/04479 dated 21/11/2022 Town and Country Planning Act 1990 (as amended) Erection of 1No Class E(g) commercial building (revised application following planning permission granted under reference DC/22/00638) Revised position and size (Permission DC/22/00638 will not be constructed) To vary Condition 1 (Approved Plans and Documents) to introduce revised design.
Land at Stage Café, Old A45
- 24.01.10 **Proposal: Cllr Pallett;**
That the Clerk makes known the Council's comments on the Planning Applications on this Agenda to the Chief Planning Officer at Mid Suffolk District Council.

- 24.01.11 To note any other Planning business and to take action as appropriate.
- 24.01.12 **Proposal: Cllr Pallett;**
That Elmswell Parish Council directs Mid Suffolk District Council to pay over the sum of £229,749.00, being this Parish Council's total precept requirement for the financial year commencing 1st April 2024.
- 24.01.13 **Proposal: Cllr Pallett;**
That the Council's Standing Orders be varied forthwith as follows:
A To remove paragraph 1.8 of the Financial Regulations
B To remove from Financial Regulations at para. 1.9 reference to 'The Clerk', text to read: 'The RFO; ' and to remove all further references at 1.10, 1.11 & 1.12 to the Clerk in an RFO role
C To remove from the Standing Orders header sheet the words; 'Incorporating Financial Regulations'
D To remove from the Financial Regulations header sheet the words; 'As appended to the Council's Standing Orders'
E To amend the Financial Regulations at 1.14 to replace the sum £7,500.00 with the sum £10,000.00
F To formally adopt forthwith as a separate entity the revised Financial Regulations and to amend the header texts of both documents appropriately to confirm the changes above.
- 24.01.14 **Proposal: Cllr Pallett**
That Ann Brett be appointed as the Council's Responsible Finance Officer as of 1st February 2024, in addition to her role as Assistant to the Clerk, at a new rate of pay as per the current Local Government Services Pay Agreement substantive benchmark range of profile LC2 (29-32) and set at a starting point of SCP29, currently £37,336.00.
- 24.01.15 **Proposal: Cllr Pallett;**
That a Task & Finish Panel be established to review the Council's Cemetery Rules with specific regard to the Memorial Tree Avenue and Memorial Seats.
- 24.01.16 **Proposal: Cllr Pallett;**
That a budget of £200.00 be set for entertainment at the 4 forthcoming Wesley Winter Warmer events.
- 24.01.17 To note authorised payments made and income received as per Appendices B and C.
- 24.01.18 **Proposal: Cllr Pallett;**
That proposed payments, scheduled as Appendix D, be authorised.
- 24.01.19 To note Balances as per Appendix E and the Chairman's confirmation that the relevant bank statements and computer report verify the published figures.
- 24.01.20 To invite public comment or questions on matters relevant to Council business.
- 24.01.21 To consider any other Council business from Councillors or the Clerk for information, to be noted, or for inclusion on a future agenda.
- 24.01.22 To note that the next Meeting of Council is scheduled for Monday 19th February 2024 beginning at 7.30 p.m. at Blackbourne.
- 24.01.23 Close of Meeting.

Signed

Peter Dow

Peter Dow Clerk to the Council
10.01.24