

ELMSWELL PARISH COUNCIL

Minutes of an Ordinary Meeting of full Council held on Monday 15th July 2024 beginning 7.30pm at The Blackbourne, Elmswell IP30 9UH

Present: Cllrs Brown, Hancock, Hawes, Mansel, Pallett (Chairman), Schofield, Shaw

Attending: District Council Ward Member Jen Overett
Parish Clerk Peter Dow

24.07.01 **Noted:**

- 1.1 An apology for absence was noted from Cllr Barker who was on holiday
- 1.2 An apology for absence was noted from Cllr Edmonds
- 1.3 An apology for absence was accepted from Cllr Roots due to medical issues

24.07.02

Resolved:

That the Minutes of the Parish Council Meeting held on the 17th June 2024, as tabled, be agreed as a true record.

24.07.03

Noted:

That there were no Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interests in subsequent agenda items and no additions or deletions to the Council's Register of Interests.

24.07.04

Noted:

- 4.1 A written report tabled by County Council Ward Member Andy Mellen
 - 4.1.1 The Clerk agreed to be in touch with Cllr Mellen to seek clarification on the extent of the works at Elmswell Fire Station and the subsequent lengthy road closure and to have him pursue the road safety measures negotiated and agreed with SCC officers in October 2022 including road marking and signage measures at the New Road / Cooks Road junction.
- 4.2 A written report tabled by BMSDC Ward Members Cllrs Jen Overett & Sarah Mansel
 - 4.2.1 Cllr Mansel spoke as Chair of the Suffolk Police & Crime Panel to encourage awareness of the forthcoming Street Meets when the PCC and other officers make themselves available for public consultation.
 - 4.2.2 Cllr Mansel spoke to confirm that BMSDC are in the process of having signage erected to guide parking at Woolpit Health Centre into the new car park and the Clerk undertook to elicit further details from the Centre for publication in the Elmswell Newsletter towards dispelling confusion.

24.07.05

Noted:

The following correspondence unrelated to an Agenda item;

- 5.1 The Clerk drew the Meeting's attention to advice from BMSDC regarding trees obstructing a satellite dish reception confirming that there is no legal right to satellite or TV reception and that problems should be addressed by the homeowner moving the reception device rather than seeking to have any offending tree pruned or removed.

24.07.06

Noted:

The Clerk's report as per Appendix A.

24.07.07

Noted:

That when any Complaints Committee business for information, to be noted or for inclusion on a future agenda was invited none was forthcoming and that the date of the next Complaints Committee meeting was not known.

24.07.08

Noted:

Planning results as notified by Mid Suffolk District Council;

- 8.1 **DC/24/02079**
Erection of single storey extension...
5 Prescott Drive GRANTED EPC supported
- 8.2 **DC/24/01800**
Erection of detached out-building...
Knight Manor, Church Road GRANTED EPC supported
- 8.3 **Appeal Ref: APP/W3520/W/24/337813**
Against refusal ref DC/23/03170 originally DC/22/02447 for erection of 2
storey detached dwelling... 2, Rose Lane...APPEAL DISMISSED
- 8.4 **DC/24/01834**
Approval of Reserved Matters following Outline Planning Permission
DC/23/02699 dated 24/08/2023...appearance layout scale and landscaping for the
erection of one dwelling...Land adjacent to The Stables Station Road EPC supported
- 8.5 **DC/24/02237**
Erection of extension, conversion of garage...erection of new garage...Grange House,
112 Bennette Avenue GRANTED EPC supported

24.07.09

Noted:

The following Planning applications as notified by Mid Suffolk District Council, Suffolk and comment as appropriate:

- 9.1 **DC/24/02866**
Application under S73 for the Removal or Variation of Conditions following grant of
DC/23/05845 dated 29/01/2024 Town and Country Planning Act 1990 (as amended)
Erection of 5No dwellings with garaging and alterations to vehicular access. To vary
Condition 2 (Approved Plans & Documents) revised plans for plot 5 and site layout
including Discharge of Conditions 3 (Landscaping Details), 6 (Roofing Materials) , 7
(Arboricultural Report, 9 (Wildlife Sensitive Lighting Scheme), 10 (Biodiversity
Enhancement Strategy), 11 (Road Layout details), 13 (Parking & Manoeuvring), 14
(EV Charging Points), 15 (Cycle Storage), 16 (Refuse Bins), 21 (Dust Control), 22
(Construction Management).
White House Barns, Ashfield Road
Councillors agreed to make no comment on this application and rather rely on the
professional expertise of Case Officers.
- 9.2 **DC/24/02890**
Application under S73 for the Removal or Variation of Conditions following grant of
DC/22/04783 dated 02/12/2022 Town and Country Planning Act 1990 (as amended)
Erection of 4no. dwellings (following demolition of barns. To vary Condition 2 (Approved
Plans & Documents) revised plans for minor revisions to layout and design including
Discharge of Condition 3 (Demolition Prior to Construction), Condition 4 (Construction
Method Statement), Condition 6 (Land Contamination Remediation Strategy), Condition
8 (Delivery of Turning and Parking Areas), Condition 9 (Vehicle Charging Ports),
Condition 11 (Biodiversity Enhancement Strategy), Condition 12 (Wildlife Sensitive
Lighting), Condition 13 (Landscape Boundary Treatments)
Willow Farm, Ashfield Road
Councillors made no comment on this application and rather rely on the professional
expertise of Case Officers

24.07.10

Noted:

The following other Planning business;

- 10.1 A report table as Appendix F re the recent meeting with Pegasus & Endurance
Estates re their response to the BMSDC Call for Sites.
- 10.2 Formal acknowledgement of BWMA support for investigating further the feasibility of a
second play area at Crown Mill and the possible next step of seeking pre-application
Planning advice.

24.07.11

Resolved:

That the Shares purchased in Elmswell Community Enterprise be redeemed and the capital sum be held in the ring-fenced fund dedicated to the Elmswell Tavern project.

- 24.07.12 **Resolved:**
That Council ring-fences a further £50,000 towards supporting the Elmswell Tavern refurbishment project.
- 24.07.13 **Resolved:**
That a pre-application Planning submission be made to BMSDC in respect of a fenced and gated children's play area with play equipment and wet-pour safety surfacing on the Council's land adjacent to No 10 Crown Mill.
- 24.07.14 **Resolved:**
That, within a budget of £3,000.00 net, a Report and Valuation be commissioned on a decision hereby delegated to the Clerk and Chairman of Council from a suitably qualified and experienced Land Agent on the Council's land to the rear of the Elmswell Tavern towards informing possible negotiations with a Registered Provider in the matter of community affordable housing provision.
- 24.07.15 **Noted:**
Authorised payments made and income received as per Appendices B and C.
- 24.07.16 **Resolved:**
That proposed payments, scheduled as Appendix D, be authorised.
- 24.07.17 **Noted:**
The Balances as per Appendix E and the Chairman's confirmation that the relevant bank statements and computer report verify the published figures.
- 24.07.18 **Noted:**
That when public comment or questions on matters relevant to Council business was invited none was forthcoming.
- 24.07.19 **Noted:**
The following other Council business from Councillors or the Clerk for information, to be noted, or for inclusion on a future agenda;
- 19.1 The Clerk confirmed that Heads of Terms are with the landowner at Fox View towards their legal representative confirming acceptance of the Council's terms for retention of fence works on the site.
 - 19.2 The Clerk confirmed that 5 positive Expressions of Interest for Contractor Services regarding the proposed Tavern Project had been received and that these would be reviewed and evaluated towards invitations to tender on or before 5th August.
 - 19.3 The Clerk agreed to clarify the situation regarding the Stage 3 Safety Audit for the works at the School Road / Church Hill junction.
- 24.07.20 **Noted:**
To note that the next Meeting of Council is provisionally scheduled for Monday 19th August 2024 beginning at 7.30 p.m. at Blackbourne, should enough business come forward.
- 24.07.21 **Resolved:**
That, in view of the confidential nature of business yet to be transacted, Press and public are, forthwith, excluded from the Meeting.

The public left the Meeting

- 24.07.22 **Resolved:**
That the current rates of pay accorded to the Council posts of Caretaker / General Maintenance Operative and to Clerical Assistant be upwardly reviewed to add £1.00 per hour to the Caretake role and an uplift to SCP11 with regard to the Clerical Assistant post.
- 24.07.23 **Resolved:**
That the Meeting be re-opened to Press and public.

The Meeting was re-opened to the public

- 24.07.24 **Noted:**
That the meeting closed at 8.39pm.