

# **ELMSWELL PARISH COUNCIL**

An Ordinary Meeting of full Council will take place on  
**Monday 18<sup>th</sup> November 2024 beginning 7.30pm**  
at The Blackbourne, Elmswell IP30 9UH

## **AGENDA**

*Published 13.11.24*

- 24.11.01 Apologies for absence to be noted or accepted from Councillors and other apologies noted.
- 24.11.02 **Proposal: Cllr Pallett;**  
**That the Minutes of the Parish Council Meeting held on the 21<sup>st</sup> October 2024, as tabled, be agreed as a true record.**
- 24.11.03 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interests in subsequent agenda items, to note any additions, deletions or alterations to the Council's Register of Interests and to note any Dispensations.
- 24.11.04 To receive reports / papers including from external bodies as appropriate and to take questions from Councillors or the public on those reports / papers and on any matter on this agenda;  
4.1 Written report from County Council Ward Member Andy Mellen  
4.2 Written report from District Council Ward Members Cllrs Jen Overett & Sarah Mansel
- 24.11.05 To note any correspondence unrelated to an Agenda item and to take action as appropriate.
- 24.11.06 To receive the Clerk's report as per Appendix A, to note any additions and/or any matters arising, and to take action as appropriate.
- 24.11.07 To note any Complaints Committee business for information, to be noted or for inclusion on a future agenda and the date of the next Complaints Committee meeting, if known.
- 24.11.08 To note Planning results as notified by Mid Suffolk District Council and to take action as appropriate.  
8.1 **DC/24/05651**  
Outline Planning Care Village...  
Land North & West School Road REFUSED EPC objected
- 24.11.09 **To discuss the following Planning application as notified by Mid Suffolk District Council, Suffolk and to make comment as appropriate:**  
9.1 **DC/24/04777**  
Application for a Lawful Development Certificate for an Existing Use or Operation or Activity, including those in breach of a planning condition Town and Country Planning Act 1990 (as amended) - Works to commence Outline Planning Permission DC/23/02899 and Reserved Matters Permission DC/23/03167 have been undertaken. A lawful development certificate is requested to confirm that the development has commenced and the permission will remain extant  
**Land to the East of Oak Lane**  
9.2 **SCC/0127/23MS**  
Northern extension to Lawn Farm Quarry for the extraction, processing, sale and distribution of sand and gravel and subsequent restoration using inert materials.  
**Land to the north of Lawn Farm Quarry, Old Bury Road, Wetherden**  
Further information which requires consideration  
**SCC/0084/20MS/VOC2**  
***Site details as above***  
Further information which requires consideration  
9.3 **DC/24/004823**  
Erection of attached double garage  
**4 Hulver Close**  
9.4 **DC/24/04866**  
Erection of two storey side extension and replacement porch including solar panels to roof slopes (following demolition of garage)  
**Rosefield, Hawk End Lane**

- 24.11.10 **Proposal: Cllr Pallett;**  
**That the Clerk makes known the Council's comments on the Planning Applications on this Agenda to the Chief Planning Officer at Mid Suffolk District Council or to Suffolk County Council as appropriate.**
- 24.11.11 To note any other Planning business and to take action as appropriate.
- 24.11.12 **Proposal: Cllr Pallett;**  
**That Council notes and receives the Internal Control Report from Cllrs Brown & Hancock, tabled as Appendix F following their review of the Council's system of internal controls carried out on 06.11.2024.**  
12.1 To consider any matters arising from the Report and to take action as appropriate
- 24.11.13 **Proposal: Cllr Brown;**  
**That the Financial Regulations required under Council's Standing Orders be amended at 5.15 to the effect that the limits for expenditures authorisation be uplifted so that the Clerk has delegated authority to spend up to £1,000 net per item (formerly £500) and the Clerk in consultation with the Chair of Council or Chair of the appropriate Committee be authorised to spend up to £10,000 net per item (formerly £5,000).**  
Seconded: Cllr Hancock
- 24.11.14 **Proposal: Cllr Pallett**  
**That the annual Tenancy fees for the council's allotments be uplifted by 7%, rounded, from 01.01.2025 becoming:**  
**400 sq. yd. plots £36.00 pa state pensioners £29.00**  
**220 sq. yd. plots £25.00 pa state pensioners £19.00**  
**and that a 7% increase, rounded, be automatically applied annually on 1<sup>st</sup> January from 01.01.2026.**
- 24.11.15 To note the invitation to respond to the Draft Suffolk Local Transport Plan and to take action as appropriate.
- 24.11.16 To note the current Consultation on the BMSDC Gambling Act 2005 Statement of Principles and to take action as appropriate.
- 24.11.17 To note authorised payments made and income received as per Appendices B and C.
- 24.11.18 **Proposal: Cllr Pallett;**  
**That proposed payments, scheduled as Appendix D, be authorised.**
- 24.11.19 To note Balances as per Appendix E and the Chairman's confirmation that the relevant bank statements and computer report verify the published figures.
- 24.11.20 To invite public comment or questions on matters relevant to Council business
- 24.11.21 To consider any other Council business from Councillors or the Clerk for information, to be noted, or for inclusion on a future agenda.
- 24.11.22 To note that the next Meeting of Council is scheduled for Monday 16<sup>th</sup> December 2024 beginning at 7.30 p.m. at Blackbourne.
- 24.11.23 Close of Meeting.

Signed

*Peter Dow*

Peter Dow  
Clerk to the Council  
13.11.2024