

ELMSWELL PARISH COUNCIL

CEMETERY RULES.

CEMETERY - TITLE AND DESIGNATION

The Cemetery shall be known as Elmswell Cemetery which includes the new section, the lawn cemetery. The administration is carried out through the Parish Clerk.

The management and control of the Cemetery is vested absolutely in the Elmswell Parish Council, hereinafter referred to as, "The Council". The Clerk to the Council, acting with and under the authority of the Council, shall have power to enforce these rules.

All persons requesting a right of burial or being responsible for the arrangement of any burial shall accept and be subject to these Rules and conform to them and accept responsibility for payment of fees when due.

EXCLUSIVE RIGHTS OF BURIAL

On being requested, the Council may grant Exclusive Right of Burial upon payment of the appropriate fee as shown in the Table of Fees. The term "Exclusive Right of Burial" is in accordance with Section 33 of the Burial Act 1852. The grant is limited to right of burial only and such right does not imply the acquisition of any freehold or other proprietary interest in any part of the Cemetery.

RIGHT OF RESERVATION

Plots may be reserved for an advance period of 10 years. No more than 2 adjacent plots may be reserved. There is no right of reservation for plots in the cremation burial area.

INTERMENTS

Upon request, the Parish Clerk will allocate a new grave space or authorise an interment in an existing plot (double or reserved). The cost of excavation and removal of any existing memorial to allow excavation of the grave must be borne by the applicant. Except in the case of cremated remains, all excavation and associated works will be carried out by the contractor designated by the Council as their Preferred Contractor.

CREMATED REMAINS

Upon request, the Council may allocate a plot for the burial of cremated remains. Ashes may also be scattered on existing grave spaces with permission of the holder of the Deed of Grant. In all cases of such burial or scattering, prior application must be made to the Clerk and the appropriate fee paid.

FEES

These shall be in accordance with the current Table of Fees available from the Parish Clerk's Office as detailed below. All fees are payable in advance.

MONUMENTS AND MEMORIALS

Application for permission to erect or place a monument or memorial shall be subject to the Council's approval and must conform to the limitations specified. All applications submitted for approval must be accompanied by a sketch plan of the proposed memorial with all dimensions clearly marked and including all designs, inscriptions and devices upon. The plot number (as allocated by the Parish Council) should be inscribed on the back of the memorial stone in the bottom left-hand corner.

SIZE LIMITATION

<u>Burial Plots:</u>	Headstones not to exceed 39" (1m.) in height. Base to measure 36"x 18" (1m x 0.5m.)
<u>Cremation Plots:</u>	Headstones not to exceed 21" (0.6m) in height. Base to measure 18"x12" (0.5m x 0.3m).

MEMORIAL TREE AVENUE

Memorial trees are dedicated at the fee currently maintaining. A single plaque of a set design will be permitted, the cost to be added to the initial fee. The plaque will be specified, supplied and installed by the Council. No planting is allowed in the Avenue and memorial furniture must not be fixed to the tree or extend beyond 12 inches (30cm.) from the base of the tree.

MEMORIAL SEAT

Any memorial seating will be supplied and sited by the Council at cost. Plaques will be of a set design, specified, and affixed by the Council. The cost of the plaque will be over and above the dedication fee maintaining at the time.

LAWN CEMETERY

All graves will be flat topped (i.e. without mounds) and memorials restricted to single headstones of specified dimensions as stated above. Flower containers will be permitted only where they form part of the headstone base and are confined to the limits laid down. Where no headstone is erected, a single vase, as approved by the Clerk, may be placed at the head of the grave.

The planting of flowers, trees, shrubs or other vegetation will not be allowed.

The bordering of graves, including with kerbed surrounds will not be permitted.

The Council is empowered to remove any monuments or other devices erected or placed at graves without the Council's approval.

On the anniversary of decease, on birthdays of the deceased, at Christmas and on Mothers' Day and Fathers' Day, the rules regarding extra adornment will, at the Council's discretion, be held individually in abeyance for a 2 week period.

GENERAL

New plots in the old cemetery will only be granted in respect of reservations or double depth interments. In such cases any new memorial created must comply with the rules governing the lawn cemetery.

The Council maintains the right to remove and dispose of old memorials which have been broken, part-sunken, or which present some aspect of danger to Cemetery users and no claims shall be instituted against the Council or its servants for such action.

The Council maintains the right to carry out such maintenance and development of the Cemetery as may be deemed necessary or desirable at any time.

The Council has the right to amend these rules.

All enquiries to:

Parish Council Office, The Blackbourne, Blackbourne Road, Elmswell IP30 9UH
Telephone; 01359 244134 email; clerk@elmswell.suffolk.gov.uk