

ELMSWELL PARISH COUNCIL

An Ordinary Meeting of full Council will take place on
Monday 16th December 2019 at 7.30pm
at The Blackbourne, Blackbourne Road IP30 9UH

AGENDA

Published 11.12.19

- 19.12.01 Apologies for absence to be noted or accepted and other absences noted.
- 19.12.02 **Proposal: Cllr Pallett;**
That the Minutes of the Parish Council Meeting held on 18th November 2019, as tabled, be agreed as a true record
- 19.12.03 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interests in subsequent agenda items and to note any additions, deletions or alterations to the Council's Register of Interests.
- 19.12.04 To receive reports / papers including from external bodies as appropriate and to take questions from Councillors or the public on those reports /papers;
4.1 From SCC Ward Member Cllr Jane Storey
4.2 From MSDC Ward Members Cllrs Geake & Mansel
- 19.12.05 To invite questions or comment from the public on any matter on this agenda.
- 19.12.06 To note any correspondence to this meeting unrelated to an Agenda item and to take action as appropriate.
- 19.12.07 To receive the Clerk's report as per Appendix A, to note any additions and/or any matters arising and to take action as appropriate.
- 19.12.08 To note any Complaints Committee business for information, to be noted or for inclusion on a future agenda and the date of the next Complaints Committee meeting, if known.
- 19.12.09 To note any Planning results as notified by Mid Suffolk District Council and to take action as appropriate.
- 19.12.10 To note any other Planning business and to take action as appropriate.
10.1 Correspondence from Suffolk Preservation Society reinforcing, on reconsultation, their earlier objection to DC/19/04135 & DC/19/04242 re Proposal for conversion of office to dwelling within setting of Listed Building at Mulberry Farm, Ashfield Road.
NB EPC objected.
- 19.12.11 To note progress on the Wesley development and to take action as appropriate.
- 19.12.12 To note progress towards the purchase of the Greene King site at School Road and to take action as appropriate.
- 19.12.13 **Proposal: Cllr Edmonds;**
That Council purchases an Epson EB 2065 PowerLite projector from Messrs AV Partsmaster for permanent mounting in the Chamberlayne Hall at Blackbourne for a sum including delivery and installation by others not to exceed £1125.58.00 net of VAT.

Seconded Cllr Shaw

The purchase element of this Proposal was tabled at the 18.11.2019 meeting ref 19.11.16, and, with the agreement of both Proposer and Seconder, stood adjourned pending the incorporation of installation costings into the expenditure total as here presented with the agreement of both Proposer and Seconder.

- 19.12.14 **Proposal: Cllr Pallett;**
That the pro-forma document, as tabled, which structures a comprehensive review of the Council's systems of internal controls, is approved as the basis on which the Chairman, Vice chairman and Cllr Roots conduct a formal examination of relevant documents and records on 08.01.2019 towards a Report to Council at the January ordinary meeting.
- 19.12.15 To note progress towards the writing of an Elmswell Neighbourhood Plan and to take action as appropriate.
- 19.12.16 To note progress in the matter of the establishment of an Elmswell Community Land Trust and to take action as appropriate.
- 19.12.17 **Proposal: Cllr Pallett;**
That the Elmswell Over 55's Club be thanked for their excellent stewardship of the Station Road recycling centre for the 3 months to 23rd November and for their considerable time and trouble spent decorating the Chamberlayne Hall for Christmas events and that a grant of £200.00 be made to the Club's funds.
- 19.12.18 To note progress in the matter of the proposed extension and improvement works to the Chamberlayne Hall at Blackbourne and to take action as appropriate.
- 19.12.19 **Proposal: Cllr Pallett;**
That the registration of signatories to the Council's Co-op bank account be extended to include Cllrs Mansel, Roots and Shaw.
- 19.12.20 To note public concern regarding the procedural inconsistencies in the recent closure of the Elmswell railway crossing and to take action as necessary towards making the next closure event less disruptive.
- 19.12.21 To receive the Report, as tabled, dated 03.12.2019 on the recent training session for Councillors held on 02.12.2019, to note that the Precept for 2020 / 2021 will be set at the January meeting and to take any further necessary action.
- 19.12.22 To note authorised payments made and income received as per Appendices B and C, and indicative financial overview as at 30.11.19.
- 19.12.23 **Proposal: Cllr Pallett;**
That proposed payments, scheduled as Appendix D, be authorised.
- 19.12.24 To note Balance as per Appendix E and the Chairman's confirmation that the relevant bank statements and computer report verify the published figure.
- 19.12.25 To invite public comment or questions on matters relevant to Council business.
- 19.12.26 To consider any other Council business from Councillors or the Clerk for information, to be noted, or for inclusion on a future agenda.
- 19.12.27 To note that the next meeting of Council is scheduled for Monday 20th January 2020 beginning at 7.30 p.m. at the Blackbourne.
- 19.12.28 Close of Meeting.

Signed

Peter DOW

Peter Dow
 Proper Officer

11.12.2019

Contact: Tel. 01359 244134 Email clerk@elmswell.suffolk.gov.uk Web elmswell.suffolk.cloud