

ELMSWELL PARISH COUNCIL

An Ordinary Meeting of full Council will take place on

Monday 18th November 2019 at 7.30pm

at The Blackbourne, Blackbourne Road IP30 9UH

AGENDA

Published 13.11.19

- 19.11.01 Apologies for absence to be noted or accepted and other absences noted.
- 19.11.02 **Proposal: Cllr Pallett;
That the Minutes of the Parish Council Meeting held on 21st October 2019, as tabled, be agreed as a true record**
- 19.11.03 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interests in subsequent agenda items and to note any additions, deletions or alterations to the Council's Register of Interests.
- 19.11.04 To receive reports / papers including from external bodies as appropriate and to take questions from Councillors or the public on those reports /papers :
4.1 From SCC Ward Member Cllr Jane Storey
4.2 From BWMA
- 19.11.05 To invite questions or comment from the public on any matter on this agenda.
- 19.11.06 To note any correspondence to this meeting unrelated to an Agenda item and to take action as appropriate.
- 19.11.07 To receive the Clerk's report as per Appendix A, to note any additions and/or any matters arising and to take action as appropriate.
- 19.11.08 To note any Complaints Committee business for information, to be noted or for inclusion on a future agenda and the date of the next Complaints Committee meeting, if known.
- 19.11.09 To note Planning results as notified by Mid Suffolk District Council
- 9.1 DC/17/02349 Proposed development of 1 no. petrol filling station and 2 no. drive through restaurants....
Land off the A14
REFUSED EPC objected
- 9.2 DC/19/04368 Erection of 1no. dwelling and garage
Land North of Grove Lane
GRANTED EPC objected
- 9.3 DC/19/02897 Erection of a grain store and erection of a machinery store...
Crossways Farm, Kiln Lane
GRANTED EPC no comment
- 9.4 DC/19/04532 Discharge of conditions DC/19/00052
Wesley Hall, School Road
APPROVED EPC no comment
- 9.5 DC/19/04479 Removal of Conditions...restricted occupation
Ekfield, Wetherden Road
APPROVED EPC commented re restricting PD rights
- 9.6 DC/19/04317 Erection of 3 dwellings
Holly Lodge, Cross Street
APPROVED EPC objected
- 19.11.10 To discuss Planning applications as notified by Mid Suffolk District Council, being:
10.1 DC/19/02495
**Submission of details under Outline Planning Permission 0210/17- appearance, landscaping, layout and scale for 106 No. dwellings
Land to the East of Ashfield Road**

10.2 **DC/19/05183**
**Erection of a single storey rear extension for play room and WC to
car port / store
Newbury House, Church Road**

- 19.11.11 **Proposal: Cllr Pallett;**
That the Clerk makes known this Council's comments on the Planning applications on this agenda to the Chief Planning Officer, Sustainable Communities, at Mid Suffolk District Council.
- 19.11.12 To note any other Planning business and to take action as appropriate.
12.1 Copy correspondence from resident ref. DC/19/02495 at Oak Lane ref flooding problems to be taken into account.
12.2 Notification ref DC/19/04135 & 04134 at Mulberry Farm for change of use to dwelling etc, Application withdrawn.
12.3 Notification ref DC/19/00872, 3 dwelling houses adjacent to Dagwood Farm, Appeal against Refusal, written representations only.
12.4 Copy correspondence from resident re Appeal as at 12.3 above.
- 19.11.13 **Proposal: Cllr Pallett;**
That the Clerk and Chairman be delegated to engage, on Council's behalf, specialist Solicitors to provide legal advice and support towards the drafting and production of a Constitution for an Elmswell Community Land Trust for a fixed fee not to exceed £950.00.
- 19.11.14 **Proposal: Cllr Pallett;**
That Debbie Wildridge of Locality be engaged to provide advice and background preparation work towards the establishment of an Elmswell Community Land Trust for a fee not to exceed £500.00.
- 19.11.15 **Proposal: Cllr Burch;**
That the Council's streetlight units Nos. 97 & 122 in Church Road , No. 50 in Jubilee Terrace & No. 45 in Thedwastre Close each be upgraded to LED luminaires at a total cost not to exceed £7,000.00 net of VAT.
- 19.11.16 **Proposal: Cllr Edmonds;**
That Council purchases an Epson EB 2065 PowerLite projector from Messrs AV Partsmaster for permanent mounting in the Chamberlayne Hall at Blackbourne for a sum including delivery not to exceed £875.58.00 net of VAT.
- 19.11.17 **Proposal: Cllr Pallett;**
That Council submits 4 street names, as requested by MSDC for the new development at Borley Crescent, being: *Broom Meadow, Gleaners' Way, Long Gilberts, Glebe Close.*
- 19.11.18 To note that a Budget & Precept training session for Councillors will be held at 7.30pm on Monday 2nd December at Blackbourne.
- 19.11.19 **Proposal: Cllr Pallett;**
That Heelis & Lodge be appointed as the Council's Internal Auditors for the financial year to 31.03.2020 for a fee not to exceed £300.00.
- 19.11.20 **Proposal: Cllr Pallett;**
That Cllr Roots be asked to join the Chairman and Vice chairman in conducting the annual Review of the Council's systems of internal control of the stewardship of the Council's finances and resources in January 2020.
- 19.11.21 To note the opportunity for input to the new BMSDC Joint Area Parking Plan, in force from April 2020, towards addressing specific parking problems in Elmswell including at the retail units on Station Road, at the junctions of Hawk End Lane / School Road & Church Road / School Road and at the railway station and to take action as appropriate.
- 19.11.22 **Proposal: Cllr Pallett;**
That an engraved foundation stone be commissioned from Messrs Hanchets of Bury St Edmunds at a cost not to exceed £500.00 matching in material, size and type-style the existing stone as removed from the Wesley chapel and that both be installed in the new-build structure, the new stone to be inscribed, '*Chapel refurbished and a new hall built. Elmswell Parish Council 2020*'.

- 19.11.23 To note progress on the Wesley development and to take action as appropriate.
- 19.11.24 To note progress towards the purchase of the Greene King site at School Road and to take action as appropriate.
- 19.11.25 **Proposal: Cllr Pallett;
That Elmswell Parish Council seeks the approval of the Secretary of State for Housing, Communities and Local Government to apply for a Public Works Loan Board loan of £805,000 over the borrowing term of 50 years for the purchase of the Greene King site comprising some 0.5Ha at School Road on which the Railway Tavern stands on the understanding that the annual loan repayments will amount to some £32,683.00 per annum.**
- 19.11.26 To note progress towards taking forward the costed plans for an extension to the Chamberlayne Hall at Blackbourne and to take action as appropriate.
- 19.11.27 To note the opportunity presented by the recent vegetation clearance and coppicing at the A1088 / A14 roundabout in terms of environmental gain and to take action as appropriate.
- 19.11.28 To note progress towards the production of an Elmswell Neighbourhood Plan and to take action as appropriate.
- 19.11.29 To note the vacancy for a Council appointee to the BWMA and to take action as appropriate.
- 19.11.30 To note authorised payments made and income received as per Appendices B and C, and indicative financial overview as at 31.10.19.
- 19.11.31 **Proposal: Cllr Pallett;
That proposed payments, scheduled as Appendix D, be authorised.**
- 19.11.32 To note Balance as per Appendix E and the Chairman's confirmation that the relevant bank statements and computer report verify the published figure.
- 19.11.33 To invite public comment or questions on matters relevant to Council business.
- 19.11.34 To consider any other Council business from Councillors or the Clerk for information, to be noted, or for inclusion on a future agenda.
- 19.11.35 To note that the next meeting of Council is scheduled for Monday 16th December 2019 beginning at 7.30 p.m. at the Blackbourne.
- 19.11.36 Close of Meeting.

Signed

Peter DOW

Peter Dow
Proper Officer
13.11.2019

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