

**Appendix B****Authorised Payments made and cheques issued since 01.03.22**

|     |          |                          |   |          |
|-----|----------|--------------------------|---|----------|
| 1.  | 03.03.22 | Green Jack Brewing       | Tavern consumables                                  | 157.50*  |
| 2.  | 03.03.22 | Earl Soham Brewery       | Tavern consumables                                  | 127.96*  |
| 3.  | 03.03.22 | Grapevine Catering       | Wesley cakes February                               | 849.80   |
| 4.  | 03.03.22 | Chapel Pond Foods        | Wesley milk, butter, water                          | 197.88*  |
| 5.  | 03.03.22 | MJ Sweeps                | Tavern chimney sweeping                             | 135.00   |
| 6.  | 03.03.22 | Sun Skips                | Tavern skip   | 205.00*  |
| 7.  | 03.03.22 | Steve Norman             | Wesley blackout blinds                              | 1230.00* |
| 8.  | 03.03.22 | Scribe                   | Accounts software licence                           | 468.00*  |
| 9.  | 07.03.22 | James Hallam             | Tavern insurance                                    | 1362.41  |
| 10. | 08.03.22 | A Clarke                 | Blackbourne / Crown Mill/ maintenance               | 138.00   |
| 11. | 08.03.22 | Bury Soft Play           | Jubilee event – deposit bouncy castle               | 25.00    |
| 12. | 08.03.22 | Gompels                  | Tavern janitorial supplies                          | 149.92*  |
| 13. | 08.03.22 | F&E Coffee               | Wesley coffee shop – coffee                         | 196.00*  |
| 14. | 08.03.22 | A Clarke                 | Wesley maintenance – key safe, door stop, glass     | 90.00    |
| 15. | 08.03.22 | Coastline Graphics       | Tavern notice board                                 | 210.00*  |
| 16. | 08.03.22 | Booker                   | Tavern consumables                                  | 117.79*  |
| 17. | 08.03.22 | PPLPRS                   | Tavern music licence                                | 497.20*  |
| 18. | 10.03.22 | RTA Plumbing             | Tavern toilet repair/glass washer/bar sink          | 165.00   |
| 19. | 10.03.22 | Top Garden Services      | Cemetery / Cr Mill maintenance contract             | 221.50*  |
| 20. | 10.03.22 | SCC                      | Street light replacement Church Rd                  | 1260.92* |
| 21. | 10.03.22 | SCC                      | Cr Mill Christmas tree lighting installation        | 2305.86* |
| 22. | 10.03.22 | SCC                      | St light replacement Thedwastre/Jubilee T/Church Rd | 3782.76* |
| 23. | 10.03.22 | Vertas                   | Blackbourne weed spraying                           | 756.65*  |
| 24. | 14.03.22 | Greene King              | Tavern consumables                                  | 294.50*  |
| 25. | 07.03.22 | ao.com**                 | Wesley freezer                                      | 195.83*  |
| 26. | 07.03.22 | Moneysoft**              | Payroll software licence                            | 75.00*   |
| 27. | 07.03.22 | Amazon**                 | Blackbourne maintenance – sticky stuff remover      | 4.62*    |
| 28. | 07.03.22 | Newitt & Co**            | Blackbourne badminton net                           | 16.62*   |
| 29. | 07.03.22 | Amazon**                 | Blackbourne - shuttlecocks                          | 13.32*   |
| 30. | 07.03.22 | Amazon**                 | Batteries   | 5.56*    |
| 31. | 07.03.22 | Amazon**                 | Tavern security cameras                             | 186.56*  |
| 32. | 07.03.22 | Laptop Spares Shop **    | Tavern iPad   | 165.83*  |
| 33. | 07.03.22 | Square**                 | Tavern till / card readers                          | 627.00*  |
| 34. | 07.03.22 | Amazon**                 | Tavern broadband extenders                          | 32.50*   |
| 35. | 07.03.22 | Post Office              | Stamps  | 7.92     |
| 36. | 07.03.22 | Vitax**                  | Bowls Club machinery maintenance                    | 8.85*    |
| 37. | 07.03.22 | Mark Witherow**          | Batteries   | 4.98*    |
| 38. | 07.03.22 | Goff**                   | Tavern oil  | 1396.52* |
| 39. | 07.03.22 | Zoom**                   | Subscription  | 14.39    |
| 40. | 17.03.22 | MARPA                    | Membership  | 6.00     |
| 41. | 17.03.22 | BWMA                     | Room hire – CAMRA                                   | 26.00    |
| 42. | 17.03.22 | Nisbets                  | Wesley coffee shop – napkins order pads             | 34.48*   |
| 43. | 17.03.22 | SCC                      | Street light maintenance and power                  | 5103.29* |
| 44. | 17.03.22 | Greene King              | Tavern consumables                                  | 1281.37* |
| 45. | 21.03.22 | Cellair Ltd              | Tavern gas  | 16.00*   |
| 46. | 21.03.22 | Cellair Ltd              | Tavern gas  | 114.00*  |
| 47. | 21.03.22 | Greenfuture Energy       | Wesley GSHP service                                 | 324.00*  |
| 48. | 21.03.22 | Oliver Jackson           | Tavern setup  | 848.21   |
| 49. | 21.03.22 | Nisbets                  | Tavern water softener                               | 259.99*  |
| 50. | 22.03.22 | Thedwastre Trefoil Guild | Grant – recycling                                   | 150.00   |
| 51. | 23.03.22 | MSDC                     | Tavern licence change                               | 23.00    |
| 52. | 24.03.22 | Samcastles               | Jubilee event – bouncy castle                       | 75.00    |
| 53. | 24.03.22 | Greene King              | Tavern consumables                                  | 1293.99* |
| 54. | 24.03.22 | Abellio East Anglia      | Station rent  | 98.16*   |
| 55. | 24.03.22 | F&E Coffee               | Wesley coffee etc                                   | 190.20*  |
| 56. | 24.03.22 | Suffolk Picnic Tables    | Tavern outside tables/benches                       | 4540.00  |
| 57. | 29.03.22 | HMRC                     | PAYE March  | 2267.41  |
| 58. | 01.03.22 | MSDC                     | Wesley rates  | 213.00   |
| 59. | 04.03.22 | Co-op                    | Bank charges  | 17.25    |
| 60. | 04.03.22 | Co-op                    | Bank charges  | 8.60     |
| 61. | 10.03.22 | EVO Payments             | Wesley card machine commission                      | 37.28    |

|     |          |                   |  |          |
|-----|----------|-------------------|--|----------|
| 62. | 14.03.22 | Plusnet           | Blackbourne broadband  | 49.74*   |
| 63. | 15.03.22 | Gradwell          | Phone February   | 15.30*   |
| 64. | 15.03.22 | BT                | Wesley broadband/phone   | 37.45*   |
| 65. | 15.03.22 | Smartestenergy    | Blackbourne electricity  | 1025.00  |
| 66. | 15.03.22 | EDF               | Bowls electricity  | 13.00    |
| 67. | 15.03.22 | EDF               | Wesley electricity   | 281.00   |
| 68. | 21.03.22 | Merchant Services | Wesley card machine rental                                       | 21.99*   |
| 69. | 21.03.22 | HG3               | Tavern Wi-Fi hub   | 35.92    |
| 70. | 30.03.22 | Wages             | March  | 10226.19 |
| 71. | 31.03.22 | Nest Pensions     | pension contribution   | 113.99   |
|     |          |                   | TOTAL net of VAT (VAT applied & reclaimed *)<br>(Barclaycard **) | 46446.96 |

#### **Appendix C Income since 01.03.22**

|     |          |                        |                                |          |
|-----|----------|------------------------|--------------------------------|----------|
| 1.  | 04.03.22 | Travel Stop            | Station rent                   | 406.24   |
| 2.  | 04.03.22 | Ofgem                  | RHI Blackbourne                | 4075.67  |
| 3.  | 07.03.22 | MSDC                   | Recycling centre               | 841.01   |
| 4.  | 07.03.22 | MSDC                   | Locality Grant – Wesley blinds | 3223.38  |
| 5.  | 10.03.22 | Tostock Parish Council | IT equipment hire              | 45.00    |
| 6.  | 10.03.22 | Dignity                | Cemetery fee                   | 122.00   |
| 7.  | 15.03.22 | BWMA                   | Contribution                   | 1500.00  |
| 8.  | 30.03.22 | Rosso                  | Tavern pizza van               | 100.00   |
| 9.  | 28.02.22 | EVO payments           | Wesley coffee shop card -March | 2925.01* |
| 10. | 01.02.22 | Wesley Coffee Shop     | Wesley coffee shop – cash      | 577.78*  |
| 11. | 17.02.22 | Wesley Coffee Shop     | Wesley coffee shop – cash      | 364.44*  |
| 12. | 23.02.22 | Wesley Coffee Shop     | Wesley coffee shop – cash      | 315.56*  |
| 13. | 31.03.22 | Tavern card – Sum-up   | Tavern card income             | 4097.49* |
| 14. | 31.03.22 | Tavern card – Square   | Tavern card income             | 3052.60  |
| 15. | 31.03.22 | Tavern                 | Tavern – cash                  | 2743.41  |
|     |          |                        |                                | 24389.59 |

#### **Appendix D**

##### **Payments for noting or authorisation**

|    |          |                        |                                   |           |
|----|----------|------------------------|-----------------------------------|-----------|
| 1. | 18.03.22 | Clerk's reimbursements | Tavern setup - amplifier          | 30.00     |
| 2. | 04.03.22 | Clerk's reimbursements | Tavern - bins                     | 6.00      |
| 3. | 20.03.22 | Clerk's reimbursements | Tavern – ice / coke               | 19.85     |
| 4. | 24.03.22 | Clerk's reimbursements | Tavern consumables                | 3.92      |
| 5. | 26.03.22 | Clerk's reimbursements | Travel – petrol                   | 7.79      |
| 6. | 30.03.22 | Clerk's reimbursements | Tavern – ice /clear tape          | 5.08      |
| 7. | 22.03.22 | Clerk's reimbursements | Record office – printing          | 5.00      |
| 8. | 29.03.22 | Clerk's reimbursements | Wesley – maintenance (plant feed) | 2.75      |
|    |          |                        |                                   | 80.39 (a) |

#### **Appendix E**

##### **Liquidity as at close of business 31.03.22**

|                                 |                       |   |
|---------------------------------|-----------------------|---|
| Balance at Bank as at 31.03.22  | 20,800.74             |   |
| Deposit account as at 31.03.22  | <u>790,770.12</u>     | <i>To be verified at meeting from statements</i>        |
|                                 | 811,570.86 (b)        |   |
| Less cheques not yet presented: |                       |   |
| Trefoil Guild                   | 205931                | 150.00  |
| HMRC                            | 205932                | 2267.41   |
| Nest                            | dd                    | <u>113.99</u>   |
|                                 |                       | 2531.40 (c)   |
| Plus income not yet presented:  |                       |   |
|                                 | 0.00 (d)              | <i>To be verified at Meeting from computer printout</i> |
| <b>Balance (b – c+ d)</b>       | <b>809,039.46</b>     |   |
| Balance as per computer         | <b>809,039.46 (e)</b> | <i>To be verified at Meeting</i>                        |

**SUBSEQUENT TRANSACTIONS**

Plus income as yet un-presented

|                    |               |
|--------------------|---------------|
| Cemetery           | 68.00         |
| Cemetery           | 68.00         |
| Cemetery           | 327.00        |
| Cemetery           | 68.00         |
| Wesley Coffee Shop | 735.23        |
| Elmswell Tavern    | <u>958.20</u> |
|                    | 2224.43 (f)   |

Less payments as yet un-presented;

|                   |                |
|-------------------|----------------|
| Chapel Pond Foods | 242.46         |
| Clear Brew        | 108.00         |
| Domino Magic      | 100.00         |
| Nisbets           | 62.61          |
| SCC               | 190.00         |
| Greene King       | <u>1017.39</u> |
|                   | 1720.46 (g)    |

Less total payments, if authorised, as at (a) 80.39

**In summary**

|                   |           |
|-------------------|-----------|
| Balance as at (e) | 809039.46 |
| Add in (f)        | 2224.43   |
| Less (g)          | 1720.46   |
| Less (a)          | 80.39     |

**Notional Balance 809,463.04**