

# **ELMSWELL PARISH COUNCIL**

An Ordinary Meeting of full Council will take place on  
**Monday 17<sup>th</sup> January 2022 at 7.30pm**  
at The Blackbourne, Elmswell IP30 9UH

## **AGENDA**

*Published 12.01.22*

- 22.01.01 Apologies for absence to be noted or accepted from Councillors and other apologies noted.
- 22.01.02 **Proposal: Cllr Pallett;**  
**That the draft Minutes of the Ordinary Parish Council Meeting held on the 20<sup>th</sup> December 2021, as tabled, be agreed as a true record.**
- 22.01.03 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interests in subsequent agenda items and to note any additions, deletions or alterations to the Council's Register of Interests.
- 22.01.04 To receive reports / papers including from external bodies as appropriate and to take questions from Councillors or the public on those reports /papers and on any matter on this agenda.
- 4.1 A written Report, as tabled and circulated, from MSDC Ward Members Cllrs Sarah Mansel & Helen Geake
- 4.2 A written Report, as tabled and circulated, from SCC Ward Member Cllr Andy Mellen
- 22.01.05 To note any correspondence to this meeting unrelated to an Agenda item and to take action as appropriate.
- 22.01.06 To receive the Clerk's report as per Appendix A, to note any additions and/or any matters arising and to take action as appropriate.
- 22.01.07 To note any Complaints Committee business for information, to be noted or for inclusion on a future agenda and the date of the next Complaints Committee meeting, if known.
- 22.01.08 To note any Planning results as notified by Mid Suffolk District Council and to take action as appropriate.
- 8.1 DC/21/06240 Erection of single storey side extension  
20 Rowan Green GRANTED EPC supported
- 8.2 DC/21/05976 Erection of 3No single storey dwellings...  
Hedgerows, Grove Lane GRANTED EPC objected
- 8.3 DC/21/06595 Discharge of Conditions DC/18/04264...  
Land South of Field View, Ashfield Road APPROVED EPC no comment
- 22.01.09 To discuss the following Planning application as notified by Mid Suffolk District Council, and to make comment as appropriate:
- 9.1 **DC/22/00144**  
**Following grant of Planning Permission DC/20/05871 for variation of Condition 2 (Approved Plans and Documents) in order to reposition one of the approved buildings to avoid a gas main**  
**Land at Stage café, Old A45, Woolpit**
- 22.01.10 **Proposal: Cllr Pallett;**  
**That the Clerk makes known the Council's comments on the Planning Application on this Agenda to the Chief Planning Officer at Mid Suffolk District Council.**

- 22.01.11 To note any other Planning business and to take action as appropriate.
- 22.01.12 **Proposal: Cllr Shaw;**  
**That Council follows the 3 Recommendations made by the Places4People Planning Consultancy in their Briefing Note dated 31.12.2021 that:**  
i the contents of the document are noted  
ii the proposed revised policy content of the Elmswell Neighbourhood Plan is endorsed  
iii the revised consultation arrangements for the Neighbourhood Plan are agreed
- 22.01.13 To discuss the possibility of an initiative to mark the forthcoming Platinum Jubilee and to take action as appropriate.
- 22.01.14 **Proposal: Cllr Pallett;**  
**That, in the case that an Application for Planning Permission is submitted to Elmswell Parish Council for comment with a consultation deadline which does not fit into the schedule of monthly meetings, then, providing that it does not propose development which is outside of Policy or Statute and that the Chairman of Council and the Clerk adjudge it to be minor in nature, it can be circulated to all Councillors with an invitation for any one of them to require that it be called in for discussion at an Extraordinary Meeting of Council and that, failing any such calling-in the Clerk is delegated to make a formal comment of No Objection to the Planning Authority.**
- 22.01.15 **Proposal: Cllr Pallett;**  
**That a Task-and-Finish group be established comprising the Chairman and Vice-chairman of Council and one other Member to assess the current and future workload of the Clerk's office and to make recommendation as necessary towards ensuring that future pressures of growth can be accommodated without a drop in standards of service.**
- 22.01.16 To note authorised payments made and income received as per Appendices B and C, and indicative financial overview as at 31.01.22.
- 22.01.17 **Proposal: Cllr Pallett;**  
**That proposed payments, scheduled as Appendix D, be authorised.**
- 22.01.18 To note Balances as per Appendix E and the Chairman's confirmation that the relevant bank statements and computer report verify the published figures.
- 22.01.19 To invite public comment or questions on matters relevant to Council business.
- 22.01.20 To consider any other Council business from Councillors or the Clerk for information, to be noted, or for inclusion on a future agenda.
- 22.01.21 To note that the next Ordinary Meeting of Council is scheduled for Monday 21<sup>st</sup> February 2022 beginning at 7.30 p.m. at Blackbourne.
- 22.01.22 Close of Meeting.

Signed

*Peter Dow*

**Peter Dow** cILCA  
Proper Officer  
12.01.2022