

ELMSWELL PARISH COUNCIL

Minutes of an Ordinary Meeting of full Council held on Monday 20th November 2023 at Blackbourne

Present: Cllr Brown, Burch, Edmonds, Hancock, Hawes, Pallett (Chairman), Shaw

Attending: Parish Clerk Peter Dow

23.11.01 **Noted:**

- 1.1 An apology for absence was noted from Cllr Barker who was away
- 1.2 An apology for absence was accepted from Cllr Roots who was unwell
- 1.3 An apology for absence was accepted from Cllr Schofield who was unwell
- 1.4 An apology for absence was accepted from Cllr Mansel who had a MSDC meeting
- 1.5 An apology for absence was noted from County Council Ward Member Andy Mellen
- 1.6 An apology for absence was noted from District Council Ward Member Jen Overett

23.11.02 **Resolved:**

That the Minutes of the Ordinary Parish Council Meeting held on the 16th October 2023, as tabled, be agreed as a true record.

23.11.03 **Noted:**

The following when any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interests in subsequent agenda items were invited and any additions, deletions or alterations to the Council's Register of Interests noted;

- 3.1 Cllrs Burch and Hancock each declared a Disclosable Pecuniary Interest in agenda item 15 as they were allotment tenants
- 3.2 Cllr Edmonds declared a Local Non-Pecuniary Interest in agenda item 9.4 as he was known to the Applicant

23.11.04 **Noted:**

- 4.1 A written report from BMSDC Ward Members Cllrs Mansel and Overett
- 4.2 A written report from SCC Ward Member Cllr Mellen

23.11.05 **Noted:**

That there was no correspondence unrelated to an Agenda item.

23.11.06 **Noted:**

The Clerk's report as per Appendix A

23.11.07 **Noted:**

That when any Complaints Committee business for information, to be noted or for inclusion on a future agenda was invited none was forthcoming and that the date of the next Complaints Committee meeting was not known.

23.11.08 **Noted:**

Planning results as notified by Mid Suffolk District Council

- 8.1 **DC/23/03849**
Change of use of building to form 1 dwelling
Royston Farm, ~~Kiln~~Kiln Lane GRANTED EPC objected
- 8.2 **DC/23/04666**
Non material amendment DC/20/04375...
White House Barns, Ashfield Road GRANTED EPC no comment
- 8.3 **DC/23/04742**
Discharge of Conditions for DC/20/04375...
White House Bars, Ashfield Road APPROVED EPC no comment

- 23.11.09 **Noted:**
Planning applications as notified by Mid Suffolk District Council:
- 9.1 **DC/23/024988**
Approval of Reserved Matters following grant of outline Planning Permission DC/20/04375 – Submission details for the Erection of 6No dwellings – Matters of scale, appearance, and landscaping to be considered (Matters of Access and Layout approved under the Outline)
White House Barns, Ashfield Road
Councillors agreed to make no comment on this application
- 9.2 **DC/23/05110**
Application for works to Tree subject to TPO (WS312/A1) and Notification of Works to Trees in a Conservation Area – Proposal to remove co-ordinate stemmed Sycamore tree (T1) as it is dying due to Black Soot Disease
6 Grange Meadows
Councillors supported this proposal but urged that, as advised by the District Council Tree Officer, a replacement tree is planted.
- 9.3 **DC/23/05258**
Erection of two storey front/side and single storey rear extensions including conversion of existing garage to form ancillary accommodation, resurfacing driveway (following removal of existing extensions and front boundary wall)
Jamita, Oak Lane
Councillors supported this application but urged that permission is conditioned so that the use and occupancy of the annexe is restricted to the occupants of the host dwelling
- 9.4 **DC/23/05291**
Application for works to Tree subject to Tree preservation Order (WS312/A3) – Proposed crown reduction of Beech Tree (T1)
Lewis House, Bennett Avenue
Councillors supported this application
- 23.11.10 **Resolved:**
That the Clerk makes known the Council's comments on the Planning Applications on this Agenda to the Chief Planning Officer at Mid Suffolk District Council.
- 23.11.11 **Noted:**
Other Planning business and any action ensuing:
- 11.1 An Appeal by written representations re refusal ref DC/22/06230 for dwelling on land north of Dagwood Farm
- 11.2 Neighbouring parish Application at Woolpit ref. DC/23/05380 with no action deemed necessary.
- 23.11.12 **Resolved:**
That Finch Services Ltd of Great Ashfield be contracted to undertake clearance and groundworks to create the new car park on the Council's plot adjacent to the Wesley as per the Quotation Rev.2 dated 24.10.2023 for the fixed price of £11,200.00 net of VAT.
- 23.11.13 **Resolved:**
That this council adopts forthwith the NALC model Equality and Diversity Policy as tabled at Appendix F.
- 23.11.14 **Resolved:**
That Financial Regulation No. 4 re Budgetary Control and Authority to Spend be amended to read:
- **The Council for all items over £10,000**
 - **A duly delegated Committee for items over £5,000**
 - **The Clerk, in conjunction with the Chairman of Council or Chairman of the appropriate Committee for any item below £5,000.**
- The Meeting noted that this Resolution resulted from a Special Motion properly petitioned by Cllrs Barker, Brown & Pallett*

- 23.11.15 **Resolved:**
That the annual tenancy fees for the Council's allotments be uplifted by 7%, rounded, from 01.01.2024 becoming:
400 sq. yd. plots £34.00 pa state pensioners £27.00
220 sq. yd. plots £23.00 pa state pensioners £18.00
- 23.11.16 **Resolved:**
That a case be made for securing funding from MSDC drawing on retained s106 developer contributions towards supporting Elmswell infrastructure projects.
- 23.11.17 **Noted:**
The authorised payments made and income received as per Appendices B and C.
- 23.11.18 **Resolved:**
That proposed payments, scheduled as Appendix D, be authorised.
- 23.11.19 **Noted:**
The Balances as per Appendix E and the Chairman's confirmation that the relevant bank statements and computer report verify the published figures.
- 23.11.20 **Noted:**
That there was no public comment or questions forthcoming.
- 23.11.21 **Noted:**
The following other Council business from Councillors or the Clerk for information, to be noted, or for inclusion on a future agenda;
21.1 The Clerk undertook to raise with Cllr Mansel concerns regarding the interchange of emails between a Planning Officer and the Applicant by way of pre-planning advice regarding the Dagwood farm Appeal. There appears to be an unacceptably supportive tone on the Officer's part which compounds the inaccuracies of the Applicant's case by clear overstatement of available local facilities.
21.2 The Clerk undertook to publish to the next meeting the text of the Council Resolution confirming that any proceeds from the sale of the Council's land at Crown Mill would be dedicated to the Elmswell Community Land Trust towards the provision of affordable homes.
- 23.11.22 **Noted:**
That the next Meeting of Council was scheduled for Monday 18th December 2023 beginning at 7.30 p.m. at Blackbourne.
- 23.11.23 **Noted:**
That the meeting closed at 8.50pm.