

ELMSWELL PARISH COUNCIL

An Ordinary Meeting of full Council will take place on
Monday 18th September 2023 beginning 7.30pm
at The Blackbourne, Elmswell IP30 9UH

AGENDA

Published 13.09.23

- 23.09.01 Apologies for absence to be noted or accepted from Councillors and other apologies noted.
- 23.09.02 **Proposal: Cllr Pallett;**
That the draft Minutes of the Ordinary Parish Council Meeting held on the 17th July 2023, as tabled, be agreed as a true record.
- 23.09.03 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interests in subsequent agenda items and to note any additions, deletions or alterations to the Council's Register of Interests.
- 23.09.04 To receive reports / papers including from external bodies as appropriate and to take questions from Councillors or the public on those reports /papers and on any matter on this agenda.
- 23.09.05 To note any correspondence unrelated to an Agenda item and to take action as appropriate.
- 23.09.06 To receive the Clerk's report as per Appendix A, to note any additions and/or any matters arising, and to take action as appropriate.
- 23.09.07 To note any Complaints Committee business for information, to be noted or for inclusion on a future agenda and the date of the next Complaints Committee meeting, if known.
- 23.09.08 To note Planning results as notified by Mid Suffolk District Council and to take action as appropriate.
- 8.1 **DC/23/03437**
Application for works to trees...
21 Oxer Close CONSENTED EPC opted not to comment (Clerk's Delegated Power)
- 8.2 **DC/23/01732**
Listed Building - Erection of single storey side extension...
Elmswell Hall, Parnell Lane GRANTED EPC opted not to comment
- 8.3 **DC/23/01734**
listed Building - Erection of single storey side extension...
Elmswell Hall, Parnell Lane CONSENTED EPC opted not to comment
- 8.4 **DC/23/03118**
Works to trees...
Newlands, Church Road CONSENTED EPC opted not to comment
- 8.5 **DC/23/02968**
Non-Material Amendment relating DC/22/02560...
Oakdene, Ashfield Road REFUSED EPC opted not to comment
- 8.6 **DC/23/02699**
Application Outline Planning Permission one dwelling...
Land adjacent to The Stables, Station Road GRANTED EPC objected
- 8.7 **DC/23/03131**
Works to trees...
St Nicholas, Church Road REFUSED EPC objected
- 8.8 **DC/23/02901**
Variation of Condition DC/21/05976 – Erection of 3 No. single storey dwellings, amendment Condition 2 Approved plans and documents – plot 5 only
Hedgerows, Grove Lane GRANTED EPC objected
- 8.9 **DC/23/03170**
Severance of garden and erection of 1No. two storey detached dwelling (amended scheme)
Folly Cottage, 2 Rose Lane REFUSED EPC objected

- 8.10 DC/23/03571
Discharge of Condition 4 (materials)
Dagwood Farm, Ashfield Road APPROVED EPC opted not to comment
- 8.11 DC/23/03938
Non-material amendment relating to DC/20/01999 – Addition of first floor room...
Land North of Dagwood Farm, Ashfield Road REFUSED EPC opted not to comment
- 8.12 DC/23/02911
Discharge of Condition 5
Land to the West of the former bacon Factory APPROVED EPC opted not to comment
- 8.13 DC/23/03820
Tree work to tree protected by TPO WS47/A1 – Crown lift and raise Lime Trees...
The Limes, Church Road GRANTED EPC opted not to comment (Clerk's Delegated Power)

23.09.09 To discuss the following Planning applications as notified by Mid Suffolk District Council, and to make comment as appropriate:

- 9.1 DC/23/03839
Application under S73 for the removal or variation of a condition following grant of Planning Permission DC/22/02560 dated 20.07.2022. Erection of single-storey side extension, garage/store with electric car charging point, new 1.2m high fencing (following removal of existing) and creation of new vehicular access. To vary Condition 1 (Approved Plans and Documents) to enable change of position for cartlodge
Oakdene, Ashfield Road
- 9.2 DC/23/02911
Application for Discharge of Conditions Application for DC/22/03966 (as amended by NMA DC/23/02364) – Condition 5 (Photovoltaic panels within development)
Land to the West of the Former Bacon Factory
- 9.3 DC/23/01390
Erection of a two-storey rear extension
16 Cooks Road
- 9.4 DC/23/03628
Erection of single-storey rear/side extension (following demolition of existing conservatory)
20 Oxer Close
- 9.5 DC/23/03597
Erection of 5 No dwellings with garaging and alterations to vehicular access
White House Barns, Ashfield Road
- 9.6 DC/23/03508
Conversion of garage/store to include raising roof ridge height to provide ancillary annexe for parents.
Orchard House, Ashfield Road
- 9.7 DC/23/03849
Change of use of building to form 1No dwelling
Building at Royston Farm, Kiln Lane
- 9.8 DC/23/03508
Conversion of garage/store to include raising roof ridge height to provide ancillary annex for parents
Orchard House, Ashfield Road

23.09.10 **Proposal: Cllr Pallett;**
That the Clerk makes known the Council's comments on the Planning Applications on this Agenda to the Chief Planning Officer at Mid Suffolk District Council.

23.09.11 To note any other Planning business and to take action as appropriate.
11.1 Approach from Walsham le Willows PC re possible traffic implications of proposed major development at Shepherds' Grove.

23.09.12 **Proposal: Cllr Pallett;**
That the draft pro-forma Internal Control Report 2023, as tabled, be adopted for the review by Cllrs Pallett & Schofield as authorised at 23.07.14.

- 23.09.13 **Proposal: Cllr Pallett;**
That, the Elmswell Garden Club and the Trefoil Guild be each thanked for their excellent stewardship of the Station Road Recycling centre for the 3 months to 26th May and to 25th August respectively and that a grant of £200.00 be made to the funds of each organisation.
- 23.09.14 **Proposal: Cllr Pallett;**
That the 6 acres of land adjacent to Blackbourne Meadow recently gifted to the village be formally named as, 'Turners' Field'.
- 23.09.15 **Proposal: Cllr Pallett;**
That this Council formally approves and accepts the External Auditor's Certificate and Report for the year ended 31st March 2023, signed off by Messrs PKF Littlejohn LLP, as tabled, noting that the Annual Governance and Accountability Return is in accordance with proper practices, that the matter of EPC's fixed asset valuation policy, as raised, is addressed, that relevant legislation and regulatory requirements have been met, and that the Auditors found no other matters affecting their opinion to be drawn to Council's attention other than the failure of the Co-op Bank to provide bank statements for the Deposit Account which confirm the name of the account holder.
- 23.09.16 **Proposal: Cllr Pallett;**
That a grant be made to the Elmswell Food Bank in the sum of £153.00, being the fee for the hire of the Jubilee Hall and Olympic room on 9th December for the Group's Christmas social and fundraising event.
- 23.09.17 To note authorised payments made and income received as per Appendices B and C.
- 23.09.18 **Proposal: Cllr Pallett;**
That proposed payments, scheduled as Appendix D, be authorised.
- 23.09.19 To note Balances as per Appendix E and the Chairman's confirmation that the relevant bank statements and computer report verify the published figures.
- 23.07.20 To invite public comment or questions on matters relevant to Council business.
- 23.09.21 To consider any other Council business from Councillors or the Clerk for information, to be noted, or for inclusion on a future agenda.
- 23.09.22 To note that the next Meeting of Council is scheduled for Monday 16th October 2023 beginning at 7.30 p.m. at Blackbourne.
- 23.09.23 Close of Meeting.

Signed

Peter Dow

Peter Dow
Clerk to the Council
13.09.23