

ELMSWELL PARISH COUNCIL

Minutes of an Ordinary Meeting of full Council held on
Monday 18th March 2024 beginning at 7.30pm
at The Blackbourne, Elmswell IP30 9UH

- Present: Cllrs Barker, Burch, Brown, Edmonds, Hancock, Hawes, Mansel, Pallett (Chairman), Roots, Schofield, Shaw
- Attending: County Council Ward Member Andy Mellen
Parish Clerk Peter Dow
1 member of the public
- 24.03.01 **Noted:**
An apology for absence was noted from District Council Ward Member Jen Overett
- 24.03.02 **Resolved:**
That the Minutes of the Ordinary Parish Council Meeting held on the 19th February 2024, as tabled, be agreed as a true record.
- 24.03.03 **Noted:**
The following when any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interests in subsequent agenda items were invited and any additions, deletions or alterations to the Council's Register of Interests and/or any Dispensations noted:
3.1 The Clerk granted a Dispensation under SO13 (e) & (f) to Cllrs Barker, Brown, Edmonds, Hancock, Hawes, Mansel, Pallett and Shaw who each declared a Disclosable Pecuniary Interest in Agenda item 13 re the possible responsibility for the Elmswell Tavern project on grounds that the prohibition on participation otherwise would be so great as to impede the transaction of the business.
- 24.03.04 **Noted:**
The following when reports/papers including from external bodies were invited and questions taken from Councillors or the public on those reports /papers and on any matter on this agenda.
4.1 A written report tabled by BMSDC Ward Members Cllrs Jen Overett & Sarah Mansel
4.2 A written report tabled by SCC Ward Member Cllr Andy Mellen
- 24.03.05 **Noted:**
That there was no correspondence unrelated to an Agenda item.
- 24.03.06 **Noted:**
The Clerk's report as per Appendix A.
- 24.03.07 **Noted:**
That when any Complaints Committee business for information, to be noted or for inclusion on a future agenda was invited none was forthcoming and that the date of the next Complaints Committee meeting was not known.
- 24.03.08 **Noted:**
Planning results as notified by Mid Suffolk District Council
- | | | | |
|-----|---|----------|----------------|
| 8.1 | <u>DC/24/00345</u>
Discharge of Conditions...
Land adjacent to The Wesley | APPROVED | EPC no comment |
| 8.2 | <u>DC/20/01677</u>
Discharge of Conditions...
Land West of former Bacon Factory | APPROVED | EPC no comment |
| 8.3 | <u>DC/23/01407</u>
Non material amendment...
Dagwood Farm, Ashfield Road | APPROVED | EPC no comment |
| 8.4 | <u>DC/24/00381</u>
Application for tree works...
Blackbird Cottage, St Johns Close | REFUSED | EPC objected |
| 8.5 | <u>DC/24/00298</u>
Notification of works to trees...
Blackbird Cottage, St Johns Close | REFUSED | EPC objected |
- 24.03.09 **Noted:**
The following Planning application as notified by Mid Suffolk District Council and the response determined;
9.1 **DC/24/01149**
Application for works to a tree protected by Tree preservation Order WS47/A2 – Prune back to previous points 1No Lime tree in rear garden and 1No Lime in front garden

removing any epicormic growth up to main branch emanation point. Crown lift above building to give 1m clearance. Remove secondary branches only where necessary to ensure adequate height clearance over driveway of 3.5m if required and remove any deadwood

Blackbird Cottage, St Johns Close

Councillors supported this application on the understanding that the 'necessary' removal of secondary branches is strictly qualified by the requirement for adequate height clearance of 3.5m, as monitored by the Tree Officer.

- 24.03.10 **Resolved:**
That the Clerk makes known the Council's comments on the Planning Applications on this Agenda to the Chief Planning Officer at Mid Suffolk District Council.
- 24.03.11 **Noted:**
That there was no other Planning business.
- 24.03.12 **Resolved:**
That Council purchases 150 Hedgehog Highway Surrounds together with supporting window stickers from Hedgehogs R Us for free distribution to applicant households for a cost not to exceed £150.00.
- 24.03.13 **Resolved:**
That, in the event that Elmswell Community Enterprise Limited is dissolved, this council assumes full responsibility for the delivery of the Elmswell Tavern project.
- 24.03.14 **Resolved:**
That the Council's Cemetery Rules be amended forthwith as follows:
A) **To add to the section, *Monuments and Memorials* the words; *'The Parish Clerk shall attend at every installation to ensure that the memorial as presented complies with the signed Approval in terms of size, materials and inscription.***
B) **The sections, *'Memorial Tree Avenue'*, and, *'Memorial Seat'*, be deleted and that the reference in the schedule of Cemetery Fees to *'Memorial Avenue of Trees / Memorial Seats'*, be removed.**
- 24.03.15 **Resolved:**
That Donani Design be asked to proceed with the preparation of construction drawings, specifications and a schedule of scope of works, all based on their concept drawings as per Planning Permission ref. DC/23/05878, for a sum not to exceed £6,000.00 net and that subsequent engineering services including structural, civil and Building Control be instructed as necessary within a budget of £15,000.00 net.
- 24.03.16 **Noted:**
The authorised payments made and income received as per Appendices B and C.
- 24.03.17 **Resolved:**
That proposed payments, scheduled as Appendix D, be authorised.
- 24.03.18 **Noted:**
The Balances as per Appendix E and the Chairman's confirmation that the relevant bank statements and computer report verify the published figures.
- 24.03.19 **Noted:**
That when any public comment or questions on matters relevant to Council business was invited none was forthcoming.
- 24.03.20 **Noted:**
The Clerk confirmed that the BWMA was aware of the forthcoming need for signage and space delineation on the new Wesley car park and that this would be implemented once the facility had bedded in sufficiently for any user problems to emerge.
- 24.03.21 **Noted:**
That the next Meeting of Council was scheduled for Monday 15th April 2024 beginning at 7.30 p.m. at Blackbourne.
- 24.03.22 **Noted:**
That the meeting closed at 8.11pm.