

ELMSWELL PARISH COUNCIL

Minutes of an Ordinary Meeting of full Council held on Monday 16th September 2024 beginning 7.30pm at The Blackbourne, Elmswell IP30 9UH

Present: Cllrs Brown, Burch, Edmonds, Hawes, Hancock, Pallett (Chairman), Roots.

Attending: Parish Clerk Peter Dow
2 members of the public

24.09.01

Noted:

- 1.1 An apology for absence was noted from Cllr Barker who was on holiday
- 1.2 An apology for absence was noted from Cllr Shaw who was on holiday
- 1.3 An apology for absence was noted from Cllr Schofield who was on holiday
- 1.4 An apology for absence was noted from Cllr Mansel who was on holiday
- 1.5 An apology for absence was received from District Council Ward Member Jen Overett
- 1.6 An apology for absence was received from County Council Ward Member Andy Mellen

24.09.02

Resolved:

That the Minutes of the Parish Council Meeting held on the 15th July 2024, as tabled, be agreed as a true record.

- 2.1 Cllr Burch asked that it be noted that he wished to make retrospective Apologies for the July meeting when he had been on his way to the meeting but was marooned at the railway crossing gates due to their emergency closure when he did not have the means to re-route given the limited range of his electric scooter.

24.09.03

Noted:

That there were no Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interests in subsequent agenda items and no additions or deletions to the Council's Register of Interests.

24.09.04

Noted:

- 4.1 A written Report from County Council Ward Member Andy Mellen
 - 4.1.1 An email from Cllr Mellen confirmed that he was awaiting response to the promised road markings and signage improvements at New Road / Cooks Road junction and that, other funding being unavailable, he had dedicated some of his Local Highways Budget to re-marking the junction markings at Newson's Corner as per concerns expressed by residents. Further to recent comment in the Elmswell Newsletter regarding the perceived failed business model and lack of local consultation on highways matters he suggested that change might be possible after the County Council election next May.
- 4.2 A written Report from BMSDC Ward Members Cllrs Jen Overett & Sarah Mansel

24.09.05

Noted:

That there was no correspondence to the Meeting unrelated to an Agenda item.

24.09.06

Noted:

The Clerk's report as per Appendix A.

- 6.1 The Clerk confirmed, in relation to paragraph 12, that there had been a delay in securing the promised letter of apology and payment from the offender but that he had expressed remorse.

24.09.07

Noted:

That when any Complaints Committee business for information, to be noted or for inclusion on a future agenda was invited none was forthcoming and that the date of the next Complaints Committee meeting was not known.

24.09.08

Noted:

The Planning results as notified by Mid Suffolk District Council;

8.1 **DC/24/02171**

Discharge of Conditions...

Land to the West of Former Bacon Factory

APPROVED

EPC no comment

- 8.2 **DC/24/02897**
Non material amendment...
Dagwood Farm, Ashfield Road APPROVED EPC no comment
- 8.3 **DC/24/03081**
Discharge of conditions...
Grange House, 112 Bennett Avenue APPROVED EPC supported
- 8.4 **DC/24/02866**
Removal or Variation of Conditions...
White House Barns, Ashfield Road GRANTED EPC no comment
- 8.5 **DC/24/02890**
Removal or Variation of Conditions...
Willow Farm, Ashfield Road GRANTED EPC no comment

24.09.09

Noted:

The following Planning application as notified by Mid Suffolk District Council:

- 9.1 **DC/24/03309**
Discharge of Conditions Application for DC/22/03966 – condition 4 (Play provision)
Land adjacent to Elmtree business Park, Station Road
Councillors agreed to make no comment on this application
- 9.2 **DC/24/03665**
Erection of two storey self build dwelling
Jamita, Oak Lane
Councillors objected to this application for the following reasons:
1 The proposal is for a house presenting an overbearing mass in the context of this site. Although reference is made to the previous Permission for a 4 bedroomed dwelling, the expanded footprint presented here virtually fills the east-west extent of the site such that it imposes to the detriment of the street scene which comprises dwellings set on sizeable plots without the sense of cramming that would result here.
2 The retention of the ancillary accommodation, unrelated to the occupancy of the proposed host dwelling, could further overcrowd the site in terms of occupancy and vehicle use.
3 Local Plan policies urge a 'positive contribution' to be expected from development proposals. In this case the result would be a deleterious imposition on the immediate neighbourhood. It is inappropriate and should not be permitted
- 9.3 **DC/24/03718**
Erection of single storey rear extension
Blackbird Cottage, St Johns Close
Councillors agreed to support this application
- 9.4 **DC/24/03911**
Conversion of garage to additional living accommodation and erection of new detached garage
Lukes View, St Johns Close
Councillors agreed to support this application
- 9.5 **DC/24/03936**
Application for works to trees subject to Tree Preservation Order MS100/A1 – Fell 1 No Ash (T1), reduce height of 2 No Ash (T2 and T3) by 4m
36 Oxer Close
Councillors agreed to support this application

24.09.10

Resolved:

That the Clerk makes known the Council's comments on the Planning Applications on this Agenda to the Chief Planning Officer at Mid Suffolk District Council as appropriate.

24.09.11

Noted:

- 11.1 That no comment was necessary regarding the Babergh and Mid Suffolk Joint Local Plan Part 2 Development Plan Document Sustainability Appraisal Scoping Report and the Proposed Approach to the Strategic Housing Land Availability Assessment which had been circulated to all Councillors.
- 11.2 The Meeting agreed to ask the Clerk to deal under Delegated Powers with 2 late submission Planning Applications, being DC/24/ at Willow Wood farm and DC/24/04008 on land adjacent to Kiln Lane.

- 24.09.12 **Resolved:**
That Elmswell Gardening Club be thanked for their stewardship of the Station Road recycling centre for the 3 months to 23rd August and that a grant of £200 be made to the Club's funds.
12.1 The Clerk was asked to convey thanks on behalf of Councillors for the Club's dedication to the floral displays at the railway station and, in particular, for this year's dramatic results.
- 24.09.13 **Resolved:**
That this Council formally approves and accepts the External Auditor's Certificate and Report for the year ended 31st March 2024, signed off by Messrs PKF Littlejohn LLP, as tabled, noting that the Annual Governance and Accountability Return is in accordance with proper practices, that relevant legislation and regulatory requirements have been met, and that the Auditors found no other matters affecting their opinion to be drawn to Council's attention.
- 24.09.14 **Resolved:**
That the draft pro-forma Internal Control Report 2024, as tabled, be adopted as the basis for the annual review to be undertaken by nominated Councillors.
- 24.09.15 **Resolved:**
That Cllrs Brown and Hancock be nominated to carry out the Internal Control process as per the Pro Forma authorised at 24.09.14.
- 24.09.16 **Proposal: Cllr Hancock;**
That the Clerk, Chairman and Cllr Hancock be delegated to instruct as appropriate a contractor to carry out door installation works at Blackbourne for a sum not to exceed £21,537.20 + VAT on the understanding that this total is depreciated as far as possible by external funding.
- 24.09.17 **Noted:**
Authorised payments made and income received as per Appendices B and C.
- 24.09.18 **Resolved:**
That proposed payments, scheduled as Appendix D, be authorised.
- 24.09.19 **Noted:**
The Balances as per Appendix E and the Chairman's confirmation that the relevant bank statements and computer report verify the published figures.
- 24.09.20 **Noted:**
That when public comment or questions on matters relevant to Council business was invited none was forthcoming.
- 24.09.21 **Noted:**
The following other Council business from Councillors or the Clerk for information, to be noted, or for inclusion on a future agenda;
21.2 The Clerk confirmed that the contractor who cuts and bales the conservation areas at Lukeswood, Town Field, the Green Cemetery and the Conservation Field at Blackbourne had begun cutting and, further, that he was in touch with a hedging contractor to undertake immediate work at the Blackbourne car park and to advise on a programme of flail-cutting the other hedges for which Council has responsibility.
- 24.09.22 **Noted:**
That the next Meeting of Council is scheduled for Monday 21st October 2024 beginning at 7.30 p.m. at Blackbourne.
- 24.09.23 **Noted:**
That the meeting closed at 8.33pm.